

2025 WYOMING SHEEP & WOOL FESTIVAL

FOOD VENDOR RULES

IMPORTANT ITEMS AND CHANGES WILL APPEAR IN RED - NO PETS ALLOWED - PLEASE!

Vendors do not bring your pets. Failure to comply MAY result in a denied application in the future or you may be asked to leave. - **SPECIAL APPLICATION for Emotional Support Animals MAY BE MADE TO THE VENDING COORDINATOR - THIS IS A LIABILITY ISSUE**

VENDOR FAIR DATE, LOCATION & FEE:

EVENT DATE: Saturday, July 12, 2025, 9 a.m. – 4 p.m.

LOCATION: Johnson County Fairgrounds,
Buffalo, Wyoming

Applications Open: March 1, 2025

Applications Close: June 15, 2025

Notice of acceptance/decline will be emailed by June 30, 2025. Full refunds will be made to applications that are declined.

BOOTH SPACE: Due to SERIOUS space and safety considerations, booth space MUST be exact and include any tie-down straps and/or tongue of trailer in the exterior measurements.

10'x10': \$25

Anything larger, not to exceed 10'x20': \$50

**** Please bring your own tables, chairs, and tents etc, if needed.**

ITEMS TO INCLUDE IN APPLICATION: Incomplete applications will be returned.

1. Full description of menu items to be sold
2. Signed agreement, Waiver, & Release
3. Payment of Vendor Fee- Check made to "WWGA"
4. Copy of you Wyoming Sales Tax License
5. Copy of your Food Service License (*if applicable*)

JURIED CRITERIA FOR FOOD VENDING SPACE:

WS&WF reserves the right to reject food vendors that duplicate items offered for sale by other food vendors at the festival or for any other reason the menu items do not fit with this event. Booth fees will be cashed upon receipt. Rejected booths will receive a full refund.

SET-UP & BREAK-DOWN TIMES:

- All vendors will need to set up by Saturday, July 12, 2025 at 9 a.m. Booths must be open by 9 a.m.
- Coordinate set-up time with/upon approval of Vendor Coordinator. We encourage early set up.
- Please securely stake your tent and vending area. Winds are possible.
- Vendors may not break down booths until most visitors have left or upon permission granted by Vendor Coordinator.

BOOTH ASSIGNMENT: will be the sole discretion of the Vendor Coordinator and the WS&WF Committee. Special needs will be addressed by the Vendor Coordinator and should be stated in your application.

PARKING: Vendor parking is close to the booth area BUT vendors cannot park at their booth. Please notify Vendor Coordinator if your vehicle needs to be close to booth. **NO MOTOR VEHICLE** traffic will be allowed to enter the vending area after 9 a.m. Vendors must stock their booths before 9 a.m.

NO PETS ALLOWED- PLEASE! Vendors, do not bring your pets. Failure to comply MAY result in a denied application or you may be asked to leave. **Special application for Emotional Support Animals may be made to the Vendor Coordinator.**

LICENSING: Vendors must have a **valid** Wyoming sales tax license and must comply with Wyoming Retail Food Establishment Rules and Regulations. Copies of current WY Sales Tax License and Food Service license (*if applicable*) must be on display at vending booth at all times.

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Questions? Contact Vendor Coordinator
Heather Jones: hjones2840@gmail.com or 307-431-0985

2025 WYOMING SHEEP & WOOL FESTIVAL FOOD VENDOR APPLICATION

NAME: _____

BUSINESS NAME: _____

MAILING ADDRESS: _____

CITY/STATE/ZIPCODE: _____ EMAIL: _____

PHONE: (day) _____ (night) _____

DESCRIPTION OF MERCHANDISE & VENDING UNIT: _____

DIMENSIONS OF UNIT (actual Vending Size) _____

SALES TAX NUMBER & EXPIRATION DATE: _____

SPECIAL NEEDS OF VENDOR: _____

The following items must be attached and included with this Application:

1. A full description of merchandise and/or menu items to be sold at the festival.
2. Photographs of merchandise and booth set-up, if available.
3. Signed Agreement, Waiver, & Release Form.
4. Check Payable to "Wyoming Wool Growers Association" for associated vendor fees or ask us to invoice you. Payment will be cashed/deposited upon receipt of application. Refunds will be given for any declined applications.
5. Copy of your Wyoming Tax License.
6. Copy of you Food Service License (*if applicable*).

VENDOR COST COMPUTATION	FEES
Food Vendor Space (charge is for the space only, bring your own tables, chairs, canopy, etc.) _____ 10' x 10' (Single booth) \$25 _____ Greater than 10' x 10' not to exceed 10'x20' (Double booth) \$50 EXTERIOR MEASUREMENTS MUST NOT EXCEED SPECIFIED BOOTH SIZE	\$
TOTAL FEES INCLUDED (Payable to "Wyoming Wool Growers Association") Mail application and attachments to: Heather Jones, WS&WF Vendor Coordinator PO Box 622 Thermopolis, WY 82443 Questions? Contact Heather at 307-431-0985 or hjones2840@gmail.com	\$
Applications are due by June 15, 2025. Notice of acceptance/decline will be emailed by June 30, 2025. Booth fees will be refunded if application is not selected. Incomplete applications will be returned and accepted only if returned in completed form by application deadline.	

**2025 WYOMING SHEEP & WOOL FESTIVAL
FOOD VENDOR AGREEMENT WAIVER & RELEASE**

I, (Name) _____ d/b/a _____ of (Town & State) _____
"Releasor", in consideration of being accepted as a Vendor at the 2025 Wyoming Sheep & Wool Festival ("WS&WF") hereby agrees, waives claims and releases the WS&WF as follows:

1. I have received a copy of the Vendor Rules (Food and/or Craft). I agree to comply with them and with any additional rules the WS&WF may post or give to me. I accept that I may be denied access to the site this year and in the future for failure to comply.
2. I understand the nature of this event and of this site. I understand that I, my assistants, and my property may be exposed to accident, theft, high wind or other Acts of God or other injury, loss, or damage while I am present as a vendor at the WS&WF and that the WS&WF does not insure and is not responsible for insuring me, my assistants, or my property against any of the foregoing. For myself and for my employees, I hereby waive any claim of any nature I may have against the WS&WF, the Wyoming Wool Growers Association, the Town of Buffalo, and any other person participating in or assisting with the WS&WF (the "Releasees") arising out of or related to my participation as a vendor or my presence on the WS&WF site and hereby release the Releasees from liability for all claims, damages and causes of action that may arise from or be attributed to my participation as a vendor or presence otherwise on the WS&WF. I personally assume all risks of injury to employees my assistants or me or damage to my property in connection with the WS&WF.
3. I acknowledge that the term "Wyoming Sheep and Wool Festival" and its logo are trademarks and agree that I am not permitted to use the trademarks or to sell any item upon which such trademark appears unless I have been granted a written license by WS&WF to do so. I further understand that the WS&WF may, in its sole discretion, refuse a license to any vendor for any reason or for no reason.
4. I have read this Agreement, Waiver and Release before signing and understand its content.
5. Failure to read the "Food/Craft Vendor Rules" is not defensible for failure to comply.

Date: _____

Signed Name: _____

Printed Name: _____

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**2025 WYOMING SHEEP & WOOL FESTIVAL
SPECTATOR OR VENDOR PETS · SERVICE OR EMOTIONAL SUPPORT ANIMALS**

“NO SPECTATOR PETS” POLICY

The Wyoming Sheep & Wool Festival (“WS&WF”) maintains a policy that does not permit any spectator pets on the event grounds, excluding service dogs. Emotional Support animals will only be admitted if the owner provides a mental health & veterinary health documentation as well as confirmation that the animal has appropriate behavioral training. Please see Guidelines for Service and Emotional Support Dogs below. While this is an event for agriculture, spectator’s dogs are not allowed. We fully understand your desire to have your animals with you, but ask that you understand our position. This policy is enforced out of respect and safety for the festival participants, demonstrators, and the animals.

GUIDELINES FOR SERVICE AND EMOTIONAL SUPPORT DOGS

****Please note requirements if you intend to bring an Emotional Support dog to the WS&WF.**

Required Behavior of Service and Emotional Support Dogs

The owner is responsible for behavior and controlling the dog. If a service animal behaves in an unacceptable way and the person with a disability does not control the animal, the WS&WF does not have to allow the animal onto the festival premises. Uncontrolled barking, jumping on other people, or running away from the handler are examples of unacceptable behavior for a service animal.

The WS&WF may exclude a service animal when the animal’s behavior poses a direct threat to the health or safety of others. The animal must behave properly in public and should follow directions from its owner.

Trained service animals

Trained service animals are animals that receive specific training to perform life functions for individuals with disabilities. Examples include animals that assist with visual impairments, deafness, seizures and mobility limitations.

Emotional support and psychiatric assist animals

Emotional support animals are animals that provide emotional, psychiatric, or cognitive support for individuals with disabilities, but may or may not have training with respect to the disability. Emotional support and psychiatric assist animals are accepted to the WS&WF if certain documentation requirements are met. Visitors must provide five (5) days notice to the WS&WF and a letter from a licensed medical/mental health professional in addition to a veterinary health form documenting the health and vaccination records for the animal as well as confirming that the animal has appropriate behavioral training. The WS&WF only recognizes service animals which have been trained and certified.

Therapy animals

Therapy animals, which are pets that have been trained and registered by a therapy organization in order to visit nursing homes, hospitals, schools and other facilities, are not considered to be service animals.

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